

Ansa Environmental Services Ltd (Ansa)
Minutes of Board Meeting on Friday, 20th May at 10am
Legs O Man

Present:

Kevin Melling, Managing Director	KM
Cllr Steve Hogben, Chairman	SH
Cllr Arthur Moran, Director	AM
Melanie Henniker, Director HR & Corporate Services	MH
Jane Thomason, Deputy MD	JT
Tracy Baldwin, Group Finance Manager	TB
Ricky Griggs, Employee Rep	RG

Other attendees:

Jade Barber, PA to Deputy MD (Minutes)	JB
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Apologies:

Cllr Mike Hunter, Director	MHu
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Agenda Item	Notes	Action
1.	Cllr Steve Hogben chaired the meeting; he reported that due notice had been given and that a quorum was present. He declared the meeting open.	
2.	Declaration of conflicts of interest There were no declarations of conflicts of interest.	
3.	Minutes of last Meetings The minutes of the board meeting on 19 th April 2022 were accepted as being a true and accurate record. Matters Arising KM suggested obtaining one of the Ansa-sponsored shirts from Middlewich Junior Cricket Club to display in reception. The board agreed to this, and KM will seek to obtain a shirt.	
4.	Operational Update JT advised that services are going well, however recruitment and staff retention continue to be an issue, particularly in Waste. The 80-week roadworks in Crewe and rising levels of organic waste have begun to cause issues. Booth Lane has also shut recently as a last-minute arrangement for emergency works, meaning rounds have not been able to complete. JT and the team have been looking into what kind of contingencies can be put into place for the roadworks. JT emphasised that this has been difficult for the crews and is having an impact on the service.	

	<p>It is events season in Street Cleansing, and the team supports many town and parish council events. These events are growing much larger post-pandemic and staffing and resources are making them increasingly difficult to support. AM gave thanks to the team, in particular for the Jazz and Blues festival in Nantwich, where there were no complaints about litter this year. He also informed the Board that Nantwich's town ranger will be starting in the next couple of weeks and will be able to support with bin emptying as and when required.</p> <p>No Mow May has been extended this year to around 75 sites</p> <p>At the end of March, DEFRA published the extended producer responsibility for packaging. This revealed that local authorities would get paid to collect packaging in household waste and in litter. Payments will start from April 2024 in a phased approach. It was also reported that glass will be staying within the recycle waste stream and will not be a part of the deposit return scheme.</p> <p>The HWRC contract and MRF contract are both going well and are on track.</p>	
5.	<p>Finance Update - verbal Redacted due to commercial sensitivity</p>	
6	<p>Employee Rep Matters RG suggested that advising residents via Facebook at the start of the day that their waste will not be collected may not be the best idea and suggested putting the post up towards the end of the day. Action MH to mention this to the Communications team.</p> <p>Pay is still an ongoing issue amongst employees.</p> <p>The new 22 plate vehicles appear to have ongoing issues with the weighing scales which have to keep being reset and are in turn causing unnecessary tips. The supplier will be contacted to resolve.</p> <p>RG asked whether the interview process could be revised; he feels that some very good workers are not being made permanent due to poor interview skills, despite proving to be good at their role. He is aware of interview help provided by HR but stated that some of the staff do not feel comfortable asking for this help. MH advised she was happy to look into this process and would discuss with RG outside of this meeting in more detail.</p>	<p>MH</p> <p>MH</p>
7	<p>Replacement Minibuses for Ansa Transport Further to the transfer of services related to Transport Services Solutions (TSS) into Ansa Transport from 1/4/22, it has been necessary to re-procure minibuses for the service as the existing fleet contract arrangements were due to expire in 2022. Steps have taken to extend this contract until the end of the year whilst other options are being reviewed.</p> <p>An Invitation to Tender (ITT) was issued via "The Chest" procurement portal, and a detailed evaluation has taken place in line with Ansa's agreed Contracts and Procurement Processes.</p> <p>Board Resolution</p> <p>The board resolved -</p>	

	<ul style="list-style-type: none"> • To approve the contract award as recommended, for standard height accessible buses over a 7-year period as the most economic option. • To approve the purchase of a second-hand dedicated spare. <p>MH also noted that there have been pressures within the department due to staffing shortages. Go Too and Flexilink services have been reduced in order to make school vehicles the priority.</p>	
8	<p>Any Other Business No other business was presented at this meeting.</p>	