

**Ansa Environmental Services Ltd (Ansa)**  
**Minutes of Board Meeting on Monday 12<sup>th</sup> December 2022 at 10.00am**  
**Microsoft Teams**

**Present:**

Cllr Steve Hogben, Chairman	SH
Cllr Mike Hunter, Director	MHu
Cllr Arthur Moran, Director	AM
Melanie Henniker, Director HR & Corporate Services	MH
Tracy Baldwin, Group Finance Manager	TB
Cllr Amanda Stott, Chair CEC Finance Sub Committee (Observer)	AS

**Other attendees:**

Karen Potts, PA to MD (Minutes)	KP
Ricky Griggs, Employee Representative	RG

**Apologies:**

Kevin Melling, Managing Director	KM
Jane Thomason, Deputy MD	JT

Agenda Item	Item Detail	Actions
01	<p><b>Welcome from the Chairman &amp; Apologies</b></p> <p>Cllr Steve Hogben chaired the meeting; he reported that due notice had been given and that a quorum was present. He also advised that in the absence of KM, MH and TB would update the board.</p>	
02	<p><b>Declaration of conflicts of interest</b></p> <p>There were no declarations of conflicts of interest.</p>	
03	<p><b>3a. Minutes of last Meeting</b></p> <p>The minutes of the board meeting on 1<sup>st</sup> of November of 2022 were accepted as being a true and accurate record.</p> <p><b>Matters Arising</b></p> <p>None</p> <p><b>3b. Ratification of Audit Committee resolution</b></p> <p>MHu confirmed that the Audit Committee minutes taken on the 1<sup>st</sup> of December were a true and accurate record of the meeting.</p> <p><b>Board Resolution – the board unanimously accepted the resolution of the Audit committee on the 1<sup>st</sup> of December 2022 to approve the Financial Statement for year-end 31<sup>st</sup> March 2022.</b></p>	

<p><b>04</b></p>	<p><b>Operational Update</b></p> <p>MH updated the board that everything is in place operationally for Christmas and all the Christmas collection dates have been agreed.</p> <p>Due to the weather, we are having issues with frozen bins; wherever possible if we are unable to collect, we return later.</p> <p>We are communicating with the teams internally with reminders about the icy conditions as there have been a few accidents locally on the ungritted roads.</p> <p>In Grounds we have extended the staff consultation on relocation from Queens Park to Middlewich to the 10<sup>th</sup> of January 2023. There won't be any formal changes until mid-February. Management have had a meeting with the Queen Parks Friends at the end of November where they have raised some issues which they would like Ansa to consider. CG and his team are looking into these and will respond back to the Queens Park Friends. MH advised that the changes were to improve the service provision in Queens Park using other expertise from within the wider team rather than purely those who are currently based at Queens Park.</p> <p>MH advised that the Waste Transfer station is due to have carbon changes on both Tuesday 12<sup>th</sup> and Wednesday 13<sup>th</sup> December 2022 as planned.</p> <p>Most issues relating to gritting are Highways' responsibility although Ansa are providing some commercial gritting in relation to car parks which is currently generating additional income.</p> <p>MHu asked if we could have an update on the missed bins at the next board meeting. <b>Action JT to give a brief update.</b></p>	<p><b>JT</b></p>
<p><b>05</b></p>	<p><b>Employee Rep matters</b></p> <p>No update</p> <p>MHu thanked RG for attending the meetings as an employee representative and stated his input has been invaluable to getting into the centre of the wider workforce.</p> <p>MHu emphasised that the board appreciates all the hard work the work force has completed this year, particularly in the current bitter and cold spells.</p>	
<p><b>06</b></p>	<p><b>Any Other Business</b></p> <p>None</p>	

**The Meeting closed at 12.03pm**

**Next Board Meeting: Tuesday 24<sup>th</sup> January 2023 at 2.00pm**