

**Ansa Environmental Services Ltd (Ansa)  
Minutes of Board Meeting  
Thursday, 27<sup>th</sup> April 2023 at 14.00**

**Present:**

Cllr Steve Hogben, Chairman	SH
Cllr Arthur Moran, Director	AM
Cllr Mike Hunter, Director	MHu
Kevin Melling, Managing Director	KM
Jane Thomason, Deputy MD	JT
Melanie Henniker, Director HR & Corporate Services	MH
Tracy Baldwin, Group Finance Manager	TB
Cllr Amanda Stott, Chair CEC Finance Sub Committee (Observer)	AS
Tom Shuttleworth, Director CERF Ltd (Observer)	TS
Helen Green, Finance (Observer)	HG

**Other attendees:**

Megan Bowyer, PA to MD (Minutes)	MB
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**Apologies:**

Ricky Griggs, Employee Representative	RG
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Agenda Item	Item Detail	Actions
01	<p><b>Welcome from the Chairman, Apologies &amp; Declarations of conflicts of interest</b></p> <p>Cllr Steve Hogben chaired the meeting; he reported that due notice had been given and that a quorum was present. He gave special welcomes to TS and HG. Apologies were received from RG. KM commented that elections for a new employee representative are now due. SH requested that RG attends his final board meeting in May.</p> <p>There were no declarations of conflicts of interest.</p>	
02	<p><b>2.1 Minutes of last Meeting</b></p> <p>The minutes of the board meeting on 16<sup>th</sup> March 2023 were accepted as being a true and accurate record.</p> <p><b>2.2 Matters Arising</b></p> <p>All Actions were completed as appropriate.</p>	
03	<p><b>Operational Update</b></p> <p>JT gave an update as follows:</p> <p><b>Grounds</b> – grass cutting has commenced and hanging basket assembly is underway.</p> <p><b>Trees</b> – zonal inspections are being undertaken in line with the Council’s strategy- 9 segments out of 12 have been completed to date, with a target to complete all segments by March 2024. She advised that there will be an additional inspection of ash trees added to the schedule for early autumn as a response to ash die-back.</p>	

The KaarbonTech software monitoring system is due to go live in the next few weeks

**Parks** – The Victoria Park project in Macclesfield has won an award from the local Civic Society.

All park inspections have gone well

**Commercial work** – The team is due to start the project for Stoke City Council next week and work to support the local elections is underway. We are also exploring opportunities with a number of Housing Associations.

**Depot** – the carbon in the odour filters in the Waste Transfer station was changed in early April and is due for its next change in July. The last odour complaint was received in September 2022, and it looks like we now have the right change schedule in place.

### **Waste and Street Cleansing**

Street Cleansing on the Silk Road, Macclesfield and A34 Wilmslow is ongoing. We would usually share road shut offs with Highways when they carry out maintenance, but theirs isn't scheduled until July and the litter is at such levels that we needed to complete the street cleansing earlier this year.

We have recently supported the Nantwich Jazz and Sandbach Transport festivals.

Missed bin figures are on a downward trend.

Green waste – there has been a massive increase in tonnages over the last few weeks from 80 tonnes to 230 tonnes. We are monitoring daily to check on resource needs.

The Annual leave system is now fully operational

The Christmas waste collection schedule has been agreed with the Council and we will utilise any downtime to carry out training.

**SHEQ** – there have been no major incidents in the last month. We continue to hold regular meetings on this subject.

JT asked for any questions and the following were raised:

AM commented on the Nantwich Jazz festival and also asked whether Ansa Transport had been able to recruit drivers following Arriva making major redundancies recently. MH confirmed we have been very successful in recruiting and are now fully staffed for drivers.

SH asked about Highways maintenance. Within the budget there was talk of work being transferred between Highways and Ansa. KM advised the proposal is part of the Council's Medium Term Financial Strategy (MTFS) and early-stage discussions between Ansa and the Highways team are ongoing. He will bring details to the board at an appropriate future date.

SH talked about a verge cutting query/comment he had received. His understanding was that there is an agreement to reduce the number of cuts from 12 to 10 per year but all seem to be going ahead as usual. Why is this the case especially if the plan is to rewild? KM explained that Ansa is operating as usual at the moment including No Mow May and we are working with the Council to save money throughout the year as opportunities arise.

	<p>KM commented on ash die-back. Nationally we have a disease affecting ash trees and September is the best time of year to observe the trees. This will be a challenge for the team to allocate sufficient resources to complete all inspections.</p> <p>Missed bins –Previously the level stood at 108 per 1,000 collections and this has reduced to 87. Whilst realising this is still an annoyance for anyone whose bin has been missed, our priority is to resolve issues where there are repeated misses. KM gave an example of how we are pro-actively working to resolve these instances.</p>	
<b>04</b>	<p><b>Employee Rep Matters</b></p> <p>RG did not attend but had emailed to report that he had no matters to raise.</p> <p>KM asked MH if there was anything to report that had come to the attention of the HR department. She explained that there was nothing in particular and that at the moment it was pay matters that were on employees’ minds.</p>	
<b>05</b>	<p><b>Any Other Business</b></p> <p><b>Middlewich FAB event</b> will take place in June, and we usually support via providing and emptying bins. KM proposed that we continue to support as usual and advise the organisers to that effect.</p> <p><b>Board resolution – it was resolved to support the Middlewich FAB festival as proposed.</b></p>	

**The Meeting closed at 15.00**

**Next Board Meeting: 23 May 2023 at 14.00**