

**Alliance Environmental Services Ltd (AES)**  
**Minutes of Board Meeting**  
**Wednesday 30<sup>th</sup> March at 14.00 Via Microsoft Teams**

**Present:**

Cllr Arthur Moran, Chairman	AM
Kevin Melling, Managing Director	KM
Jane Thomason, Deputy Managing Director	JT
Melanie Henniker, Director HR & Corporate Services	MH
Tracy Baldwin, Group Finance Manager	TB
Andrew Stokes, Chief Exec SM&HP/Director AES	AS
Mark Trillo, Executive Director AES	MT

**Other:**

Josh Black, Collective Presentation	JBL
Jade Barber (Minutes)	JB

**Apologies Received:**

None

Agenda Item	Notes	Action
1.	Cllr Arthur Moran chaired the meeting throughout.  The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, he declared the meeting open.	
2.	<b>Declaration of Conflict of Interest</b> No conflicts of interest were declared	
3.	<b>Minutes of meeting held on 28<sup>th</sup> February 2022 and Matters arising</b> The minutes were agreed as an accurate record of the meeting.	
4.	<b>Financial Update – redacted due to commercial sensitivity</b>	
5.	<b>Operational Update</b> Waste recruitment has been successful in Staffordshire Moorlands, with the drivers’ posts being filled and operations going well. Unfortunately, this has not been the case for High Peak who are still struggling to recruit drivers. A number were due to start but have not done so yet. Rural litter picking has now commenced in Street Cleansing and is going well. We are sponsoring a number of community litter picks as part of the Keep Britain Tidy national spring clean over the next couple of weeks. Grounds recruitment has gone well in Staffordshire Moorlands, and mowing has started for the year. Recruitment for High Peak is having some issues, with around four or five	

	vacancies there currently. This is having some impact on productivity. We are trying to recruit and use agency in the meantime.	
6.	<p><b>Waste and Resource Strategy Update</b></p> <p>Some feedback has now been received from DEFRA around the extended producer responsibility –</p> <ul style="list-style-type: none"> <li>• Payments to local authorities will begin in 2024 rather than 2023. This will be for the collection of packaging i.e., packaging in residual waste, recycling, or litter bins.</li> <li>• The extended producer responsibility money pot will be split between all local authorities and will be based on the amount of packaging placed on the market in the previous year (23/24). There will be a scheme set up on how the money will be levied.</li> <li>• There will be two payments to local authorities in 2024 and then quarterly in arrears from then on. The scheme will have to forecast payment for the authorities.</li> <li>• There is yet to be much feedback on the deposit return scheme. They have said it will cover containers from 50ml to 3L, so includes cans plastics and possibly cartons. Glass will not be included.</li> <li>• It will be mandatory for businesses to collect plastic films and flexible packaging from 2027. Previously it was said DEFRA would support this financially, but this has now been withdrawn.</li> <li>• Coffee shops with more than 10 employees will have to provide a take-back scheme for disposable cups.</li> <li>• The consistency agenda feedback is expected after the election (May/June)</li> </ul>	
7.	<p><b>Collective Presentation</b></p> <p>JBI attended the meeting and gave a live overview of the Collective system, and the various reports it is capable of running via screen share. Following the presentation JBI asked whether there were any further questions.</p> <p>AM asked if the system could show where there had been previous issues such as access issues. JBI explained this would be classed as an event on the system and would allow data entry to say what the issue was.</p> <p>AS queried whether this software was now the prime database for more information in Waste. JBI confirmed that it was. It is kept up to date and all data is put into the same place. AS asked whether the crews were adjusting well to using the system – JBI advised they had some concerns at first, but it appears they now prefer it to the old way of working.</p> <p>AS asked how route planning and route efficiency can be monitored with the new system. JBI advised there are live reports that can be run to help with this, with the possibility of connecting to the on-board Dennis Eagle Connect system which gives information on driver behaviour.</p>	
8.	<p><b>Any Other Business</b></p> <p>1. <u>Ukraine Donation</u></p> <p>KM requested the board consider making a charitable donation to Disaster Emergency Committee Fund for Ukraine, and to decide on an amount to donate.</p>	

<p>Following a discussion, the board members decided to donate a sum of money to the fund, The contribution would be funded from the remaining budget provision within the charitable giving fund.</p>	
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<p><b>Board Resolution – The board agreed to donate a sum of money to the Disaster Emergency Committee Fund.</b></p>	
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**The Meeting closed at 15.25**