

Alliance Environmental Services Ltd (AES)
Minutes of Board Meeting
Monday 28th February 2022 at 14.00 Via Microsoft Teams

Present:

Cllr Arthur Moran, Chairman	AM
Kevin Melling, Managing Director	KM
Jane Thomason, Deputy Managing Director	JT
Melanie Henniker, Director HR & Corporate Services	MH
Andrew Stokes, Chief Exec SM&HP/Director AES	AS
Mark Trillo, Executive Director AES	MT

Other:

Jade Barber (Minutes)	JB
-----------------------	----

Apologies Received:

Tracy Baldwin, Group Finance Manager	TB
--------------------------------------	----

Agenda Item	Notes	Action
1.	<p>Cllr Arthur Moran chaired the meeting throughout.</p> <p>The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, he declared the meeting open.</p>	
2.	<p>Declaration of Conflict of Interest No conflicts of interest were declared</p>	
3.	<p>Minutes of meeting held on 19th January 2022 and Matters arising The minutes were agreed as an accurate record of the meeting.</p>	
4.	<p>Q3 Report 21/22 <u>Finance – redacted due to commercial sensitivity</u></p> <p><u>Risk Management– redacted due to commercial sensitivity</u></p> <p><u>Performance and KPIs</u> Both councils outperformed national recycling targets for last year. Trends are beginning to show a possible drop in recycling rates going forward for both High Peak and Staffordshire Moorlands – tonnages remain stable currently, but rates of both recycling and organic waste have begun to drop. JT will ensure that this reduction is noted in KPI paperwork for context. Other than the domestic containers figure (which was under target due to the staffing issues with delivering bins during covid) we remain on target. Street Cleansing have outperformed their community clean up performances, with the help of the Pick Fit. Annual Park inspection percentages are unlikely to change, due to having to stand down some of these throughout the pandemic at parks. JT noted that the</p>	

	<p>formal monthly and quarterly inspections were never stood down, only the Adhoc visual inspections. Fly tipping rates are still high in rural areas but are being managed.</p> <p>JT also noted we continue to await more news on the National Waste and Resource Strategy. JT is attending an online seminar this week around what the government will be focusing on and will continue to report as and when any updates are received.</p>	
5.	<p>Contracts Update – redacted due to commercial sensitivity</p>	
6.	<p>AES Governance Framework</p> <p>Brought to the board previously, it was discussed whether there were any matters needed resolving within the shareholders or other experts to join the commissioning team. KM and MT worked together to put this amendment within the framework for board approval</p> <p><i>The discharge of duties required from the Shareholder body associated with any of the reserved matters contained within the Shareholder Agreement, will require that duty to be discharged through the Commissioning Board.</i></p> <p>Board Resolution – The board moved to approve the amendment made to the AES Governance Framework</p>	
7.	<p>HR Disciplinary Policy Review</p> <p>MH advised that policies and procedures are reviewed on a regular basis, with the key ones coming to Board for final approval.</p> <p>The Disciplinary Policy is still in line with ACAS guidance as no changes have been made since the last policy review, and no concerns about this policy have been raised by our recognised trade unions. On that basis, MH is proposing no changes to the policy, and asked the board to review and approve as is.</p> <p>Board Resolution – The board moves to reapprove the HR Disciplinary Policy.</p>	
8.	<p>Any Other Business</p> <p>JT noted that AES have supported the SMDC Mayors Charity Ball by providing a hamper as a donation.</p>	

The Meeting closed at 15.15