

Alliance Environmental Services Ltd (AES)
Minutes of Board Meeting
Friday 20th October 2023, 10am, Via Microsoft Teams

Present:

Cllr Arthur Moran, Chairman	AM
Kevin Melling, Managing Director	KM
Melanie Henniker, Director HR & Corporate Services	MH
Tracy Baldwin, Group Finance Manager	TB
Mark Trillo, Executive Director AES	MT
Andrew Stokes, Chief Exec SM&HP/Director AES	AS

Other:

Jade Barber (Minutes)	JB
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Apologies Received:

Jane Thomason, Deputy Managing Director	JT
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Agenda Item	Notes	Action
1.	<p>AM chaired the meeting throughout.</p> <p>AM reported that due notice of the meeting had been given and that a quorum was present. Accordingly, he declared the meeting open.</p>	
2.	<p>Declaration of Conflict of Interest</p> <p>KM noted that when talking about AES Bereavement Services, he is also the Managing Director of Orbitas Bereavement Services.</p>	
3.	<p>3.1 Minutes of meeting held on 23rd September 2023 and Matters Arising</p> <p>The minutes were agreed as an accurate record of the meeting.</p> <p>KM advised the Pay Award as discussed previously was implemented and went into October salaries. The GMB ballot concludes on the 24th of October, and is widely accepted as being the trigger for the public sector pay settlement.</p> <p>As discussed, the Transport Managers will be attending the November board meeting to present their slideshow for AS who sent his apologies for the last meeting they attended. This will be an in-person meeting held in Leek.</p>	
4.	<p>Mid-Year Report 2023/24</p> <p>KM gave an overview of a slideshow presented on the Mid-Year Report for 2023/24.</p> <p><u>Service Update</u></p> <ul style="list-style-type: none"> • AES is continuing to thrive as evidenced by the new arrangement to support SMDC and HPBC Bereavement Services in partnership with Orbitas. Additional leisure related grounds maintenance work has also transferred into AES. • The team have reviewed households in receipt of specialist waste collections to increase efficiency, and it was found that 800 households no longer require assisted collections, 150 households no longer require clinical waste service, and 	

72 properties no longer require sack collections and have moved on to wheelie bin rounds

- A pilot review took place of larger bins which identified that 50% of households surveyed no longer qualified and their bins were replaced with a standard bin. This reduces manual handling risks for workers as well as encouraging households to reduce the amount of waste they produce. Authorised larger bins will be stickered allowing easier visibility and reporting of others for review.
- AES reviewed its bulky waste service after Emmaus the previous provider requested increased funding and will take this back in house from Q4 using staff freed up by the reviews to offer best value.
- In Q1 crews reported 3500 contaminated bins. New contamination tags were developed and leaflets. AES also audited the new HWM Material Recovery Facility provider and will audit Biffa in Q3 to ensure contamination reports are accurate as part of maximising income from recyclables.
- AES doorstepping teams engaged with residents over a 4-week period to help tackle contamination, resulting in 13,000 leaflets being hand delivered and 200 surveys completed across target areas.
- The Communications and Engagement team engaged with over 100 adults and 280 children in Q1. PickFit continues to attract new participants.
- The remaining light commercial fleet vehicles ordered in 2021 have now arrived.
- Working with the JV partners to explore how best to support growth opportunities.

Contractual KPIs

HPBC

- Waste & Fleet HPBC
 1. 99.96% successful collection rate at 30/09/23. Note recycling figures estimated.
 2. Missed bins per 100,000 - 40.5 Q2 (target 35 or less)
 3. Annual complaints - 7 Q2 (target 16 or less)
 4. Domestic containers delivered in 10 days - 83.17% (target = 100%)
 5. Recycling – 48% (E) (Target 50%+)
 6. Vehicle Availability – 100% (Target 97%)
- Street Cleansing, Grounds and Parks
 1. Community Clean up campaigns – 136 (target 160)
 2. Annual Playground Inspections – 93.85%

SMDC

- Waste & Fleet SMDC
 1. 99.96% successful collection rate at 30/09/23. Note recycling figures estimated.
 2. Missed bins per 100,000 - 28.96 (target 35 or less)
 3. Annual complaints - 3 (target 16 or less)
 4. Domestic containers delivered in 10 days - 99.81% (target = 100%)
 5. Recycling - 56% (E) Q2 (target 57%)
 6. Vehicle availability - 100% Q2 (target = 97%+)
- Street Cleansing, Grounds and Parks
 1. Community Clean Up campaigns 123 (target 140)
 2. Annual Playground Inspections – 97.4

5.	Waste and Strategy Update There was no Waste and Strategy Update to report at this meeting.	
6.	Any Other Business No other business was reported at this meeting.	

The Meeting closed at 11.05.
Next Meeting Monday 4th December at 11am