

**Alliance Environmental Services Ltd (AES)**  
**Minutes of Board Meeting**  
**Wednesday, 23<sup>rd</sup> August, 10am, Via Microsoft Teams**

**Present:**

Kevin Melling, Managing Director	KM
Jane Thomason, Deputy Managing Director	JT
Melanie Henniker, Director HR & Corporate Services	MH
Tracy Baldwin, Group Finance Manager	TB
Andrew Stokes, Chief Exec SM&HP/Director AES	AS

**Other:**

Jade Barber (Minutes)	JB
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**Apologies Received:**

Cllr Arthur Moran, Chairman	AM
Mark Trillo, Executive Director AES	MT

Agenda Item	Notes	Action
1.	<p>KM chaired the meeting throughout.</p> <p>KM reported that due notice of the meeting had been given and that a quorum was present. Accordingly, he declared the meeting open.</p>	
2.	<p><b>Declaration of Conflict of Interest</b>            No conflicts of interest were declared.</p>	
3.	<p><b>3.1 Minutes of meeting held on 28<sup>th</sup> June 2023</b>            The minutes were agreed as an accurate record of the meeting.</p>	
4.	<p><b>Operational Update</b>            JT advised that;</p> <ul style="list-style-type: none"> <li>• Lisa Selby has now commenced her role in High Peak as Regional Operations Manager. She has been introduced to Cllr Jean Todd and the Commissioning Team.</li> <li>• In Staffordshire Moorlands, work has continued to reduce the number of properties on the van round (approximately 100 properties). The team are hopeful that this will be completed by the end of September, and the van round will have been reduced from a 5-day week to a 4-day work, thus improving capacity.</li> <li>• An assisted collection review has been completed and has resulted in over 900 unnecessary collections being removed from the round list.</li> <li>• As a result of a recent meeting with councillors, Martin Sollis and Rob Wilkes had a walk around of the cemetery with Cllr Atkins, Taylor and Swindlehurst. The meeting went very well, with some improvements being agreed.</li> <li>• We successfully supported the Buxton carnival and removed 6 tonnes of litter was removed. A lot of compliments have been received on the support given by AES.</li> <li>• A number of training has been undertaken by employees recently, including a three-day course on gravedigging, working at height and weed spraying.</li> <li>• The Communications team have attended 5 events over the last month and engaged with over 250 people.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The team are aware of contamination, and the importance of being on the ball and reinforcing the requirements of what residents should be putting in each bin. A doorstep campaign has started this week – there will be two weeks in Staffordshire Moorlands and two weeks in High Peak.</li> <li>• The sale of Market Street is progressing, and we need to vacate within the next 3 months. There is not yet a new site – Commercial Road in Macclesfield may need to be used as a temporary solution for storage.</li> <li>• The Waste Transfer Station work has been proposed to be pushed into the new year. This has not yet been confirmed.</li> <li>• JT advised that SMDC need to make a decision on the reprourement of the Biowise contract which is due to terminate end of March. This can be extended, but currently waiting on a decision from the Commissioner on what they want to do. JT will speak to Rob Wilkes regarding this. To chase the Council for a decision on this.</li> </ul>	
5.	<p><b>Waste and Strategy Update</b></p> <p>DEFRA circulated a letter stating that the extended producer responsibility packaging payments has now been deferred to October 2025. The delivery of a deposit return scheme will proceed and that should be introduced from October 2025. Consistency agreements will come in after the extender producer responsibility scheme. Food Waste is likely to go to a weekly collection from April 2025, but no supporting documents were provided to support this.</p>	
6.	<p><b>Any Other Business</b></p> <p>No other business was raised at this meeting.</p>	

**The Meeting closed at 11.40**  
**Next Meeting Wednesday 27<sup>th</sup> September 2023 at 2pm**